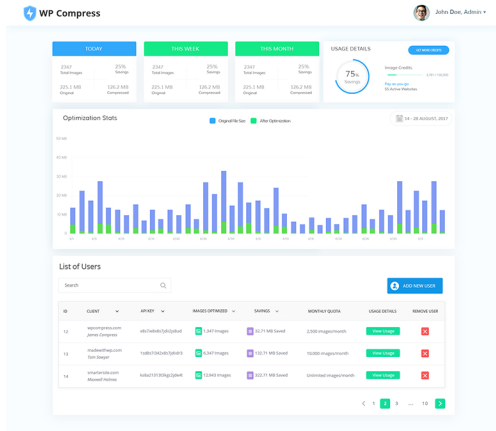


# MANAGEMENT PORTAL

## QUICK SET-UP GUIDE



### Welcome to the Management Portal

Within the WP Compress Management Portal, you can easily manage and fully automate image optimization across all of your websites with in-depth reporting, monthly quotas, and remote actions to make sure your clients websites are not getting penalized by slow loading times.

### Accessing the Portal

You may access the portal by visiting [app.wpcompress.com](https://app.wpcompress.com)

If you already have a WP Compress Account, you may simply login using your email and current API Key, otherwise please create an account by clicking the register link.

### Transferring Existing Websites

If you have sites previously linked to the latest version of WP Compress the data will show up here - otherwise please contact support and we can assist you in setting up existing sites with the management system.

### Adding a New Site

Click Add Website and follow the steps in walkthrough for configuring quotas and settings.

#### Select a Maintenance Plan

Please select the desired monthly quota to apply to this account.

500 Credits

1,000 Credits

2,500 Credits

5,000 Credits

10,000 Credits

You may set monthly quotas per website of 500, 1K, 2.5K, 5K and 10K credits as a hard limit; however, if your account does not have enough credits, some options may be unavailable as seen above.

**Maintenance plans** set a monthly quota for your websites and draw from the main account, memberships are strongly recommended, please make sure you have enough credits to keep the website active for automatic optimization.

You may purchase additional credits or membership at anytime directly via the portal.

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### Add Starter Credits

Starter Credits are ideal for bulk optimizing an existing media library.

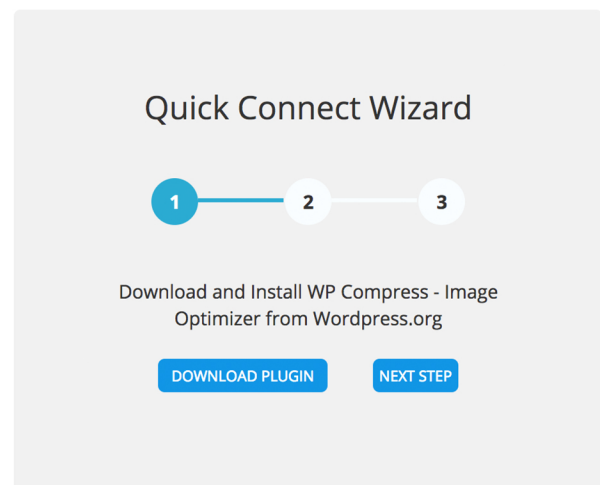
You currently have 3,832 credits available.

**One-Time Credits** (or starter credits) never expire and are ideal for optimizing existing images or giving a reserve in case they go over the set quota.

**Overflow** allows users to draw from the credit pool of your main account if they go over the set quota, this is good for personally owned sites or clients that you are unsure of how many credits they'll need.

Once you have configured your quota settings, you can continue with the Quick Connect Wizard, you can directly download the plugin or install via the Plugins section of the WordPress site you want to link it with.

After activating the plugin, click 'next step' to get your unique API Key that has your desired quotas. Copy and paste your API Key within the plugin.



Once activated, you can test your connection by optimizing an image directly from the portal. This assures that our API can connect to your website and there are no firewalls preventing a secure connection.

You may configure your optimization and automation settings either within the plugin or in the Management Portal. You can now compress all images, use remote actions and view reports all from your dashboard. Feel free to link another website using the same simple process.

For making it through the walkthrough and being one of our amazing early access users, we wanted to give you **50% off any membership** or credit purchase between now and August 15th, 2018. Simply enter the code: **PRIORITY** at checkout.

**The best part?** We will continue the 50% discount for as long as you hold the membership.

As always, if you have any questions simply reach out to support and we will assist you.

Happy Compressing!